Removal of Obsolete or Surplus Equipment

Date: 9/12/22

School: Jack Jackter Intermediate School

Contact: Elise Butson

According to the Board Policy on Disposal of Obsolete or Surplus Equipment, 3260, we would like to remove the following equipment/textbooks:

Description	No. of Items	Reason for removal
Worn, damaged books from the library and from classrooms	3000	worn, damaged, soiled, out of circulation

Administrator: _____

Date: 9/12/22

DM/F/ROEB

September 9, 2022

TO: Elise Butson
Principal, Jack Jackter Intermediate School

According to the Board of Education Policy on weeding (6163.1 [e&f]), the library at Jack Jackter Intermediate School would like to remove approximately 3000 books from the library collection and classroom libraries.

Titles to be removed have one or more of the following conditions:

- worn, damaged and/or soiled
- not circulated in 10 years or longer
- outdated and containing inaccurate or incomplete information
- duplicated in the collection
- information has been superseded by newer materials

All materials have been offered to teachers for classroom libraries.

Both staff and students have been asked if they would like these materials and they have declined the offer.

Thank You,

Barb Johnson

Barbara Johnson, Librarian
Librarian/Media Specialist